



Guideline for BMW CCA Club Race School Students - Getting Started with BMW CCA Racing

Rev. 0

INTRODUCTION

BMW CCA is excited to have you race with us. The purpose of this guideline is to help step you through what needs to be done to ensure you and your car meet the BMW CCA rules and safety requirements.

Some BMW CCA Club Race School graduates start to race with us months after completing the school; (having to get a car ready, or for various other reasons). Some of our Club Race Schools occur just before a BMW CCA Club Race event and there is an opportunity for Club Race School graduates to race with us that weekend.

No matter if you are planning on racing with BMW CCA some time in the future or the same weekend as a Club Race School, the elements of preparing to race with us are the same. The timing and some of the licensing elements, however, are a little different when you want to race the same weekend as the Club Race School, and this guideline will explain that. If you are in this situation pay particular attention to ***SPECIAL NOTES*** that are highlighted in the guideline, as they are applicable to you.

At any time, please feel free to reach out to the BMW CCA Racing staff for questions or help.

A key source of information and forms is the BMW CCA Club Racing website:

<https://bmwccaclubracing.com/> under the *Racer Info*. Menu.

Throughout this Guideline references will be made to applicable parts of the website.

Since you are planning to race with BMW CCA, you need to make sure your car, equipment, and safety gear meet the current BMW CCA Club Racing Rules, which you can find at:

<https://bmwccaclubracing.com/rules-policies-forms/>



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LET'S GO RACING WITH BMW CCA

Elements that need to happen in order for you to race:

1. License application – Which includes a Physician's Examination.
2. Obtain an AMB transponder
3. BMW CCA and Sponsor decals applied to the car
4. Race Car Annual Safety Inspection
5. Registration and payment for the Club Race
6. At track tech. inspection and obtain a racing log book

SPECIAL NOTES (*Applicable if you are planning to race the weekend immediately following a Club Race School*): It is critical that you communicate with the Event Organizer (Mike Hinkley for the VIR school), as soon as possible, of your intention to race that weekend following your successful graduation of the Club Race School.

In addition, you need to start the license application as soon as possible and complete elements 1, 2, and 4 (from the list above) **before** the Club Race School.

1. License application

Go to:

https://bmwccaclubracing.com/how-to-race-with-us/#link_acc-1-4-d

Under "I need to apply for a BMW CCA Club Racing License". A link will take you to MotorsportReg.

Here, you will find the **Medical Form** that has a section you need to fill out, sections for your Physician to complete, and once complete you upload page four (4), APPLICANT MEDICAL RECOMMENDATION to MotorsportReg.

Also have ready a recent passport size photo of yourself that will be used as part of the racing license you will receive.

SPECIAL NOTES: In the comments portion of the license application, make a note to the licensing administrator that you plan to race the weekend after completion of the school, and list the school you are attending.

We have to take payment to process your request for a license. In the unusual event that the school is cancelled, or you do not successfully graduate your license application payment will be refunded.



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2. Obtain an AMB transponder

Go to:

<https://bmwccaclubracing.com/order-amb-transponder/>

BMW CCA Club Racing uses AMB transponders exclusively to capture and record your lap times. Use the link to purchase a transponder if your car does not already have one.

3. BMW CCA and Sponsor decals applied to the car

The package you receive with your BMW CCA Race license will include the required decals that need to be applied to your car. For a list of decals and tips on applying them go to:

<https://bmwccaclubracing.com/decals-requirements/>

SPECIAL NOTES: For students that notified the Club Race School Event Organizer and the Licensing Admin. that you plan on racing the weekend after the school, the required decals for you will be available at the Club Race School.

A suggestion for applying those decals at the track, (especially that Tire Rack windshield banner): Bring a spray bottle with approx. 5% liquid dish soap and water solution and a plastic squeegee (credit cards work well).

4. Race Car Annual Safety Inspection

Go To:

<https://bmwccaclubracing.com/tech-information/>

Here you will find the **Annual Tech Form** and information on qualified inspection shops.

A Qualified BMW CCA Club Racing Inspection Shop must perform an Annual Technical and Safety Inspection before participating in a BMW CCA Club Race.

Also before going to a BMW CCA Club Race, download and print off an **Event Tech Form**. You will need this form for the at-track tech and safety inspection.

SPECIAL NOTES: If you do not have all of the required decals on your car at the time of the Annual Tech Inspection, just put a note on the form "to be installed prior to racing".

5. Registration and payment for the Club Race

You register for a BMW CCA Club Race event on MotorsportReg. Check the registration and payment requirements for the event you plan on attending. Some events require no up front registration or payment before you show up; other events have registration and payment requirements prior to the event. In any case, it is always appreciated when you sign up on MotorsportReg.



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Check the Club Race event schedule and report to registration to sign-in, make payment for the event (if you have not already done that), sign wavers, obtain wrist band, etc.

SPECIAL NOTES: After you apply for the Club Race license, signup on MotorsportReg for the BMW CCA Club Race event that immediately follows the Club Race School. No monies will be charged until completion of the Race School and recommendation of a license has been granted.

6. At track tech. inspection and obtain a racing log book

Typically located right next to registration you will need to see the BMW CCA Club Race Tech Steward. You will need the following:

- Your helmet (the steward will confirm it meets current rule book requirements)
- Your head and neck restraint (the steward will confirm it meets current rule book requirements)
- Your completed Annual Tech Form. (Note; if your car did not have the required decals when the Annual Tech and Safety Inspection was done, the Tech Steward will likely want to confirm the decals are on the car and will note as such on the Annual Tech Form.)
- Letter from BMW CCA Club Racing Admin. authorizing issue of a log book. This letter is part of the package you receive with your BMW CCA Race license.

SPECIAL NOTES: For racing the weekend following a Club Race School, when you successfully graduate from the school, you will receive this letter and your BMW CCA racing license number. Your physical license will be mailed to you.

- Your completed Event Tech Form (with your BMW CCA racing license number filled in)

The Tech Steward will instruct you regarding the log book. Once the Steward signs the log book for your first race, and gives you a tech inspection sticker for the windshield of your car you are good to go. Don't forget to find out when the morning driver's meeting is scheduled for.

Congratulations you are ready to race!